

Lakewood School District #306

Student Bus Rider Information



Transportation Department
16800 19th Dr. NE
360-652-4525

Dear Parents / Students,

This is important information for students riding school buses in Lakewood School District. Parents are asked to review the enclosed information with their student riders. Thanks for your continued support!

Transportation Staff

Transportation Information Line: 652-4501

Anytime that traffic and / or road conditions affect the operation of school buses, this recorded message will be updated providing you as much information as possible. The info line can be reached by dialing direct 652-4501, and pressing ext. 9061. During inclement weather, we will make every effort to update this line and department voicemail by 5:30 a.m. when there are conditions that will affect transportation service.

School Bus Stops

- 1) Students should be waiting at their designated school bus stop at least five minutes prior to the published stop time for the stop. Drivers are instructed not to arrive at stops early, and also not to wait at stops for students who are not there. Please help us to be on time by being at your stop five minutes early.
- 2) Students are allowed to depart the bus only at their assigned stop. Exceptions to this can only be made by pre-arrangement with a note from a parent delivered to the school office. The office will then write a bus pass to the bus driver allowing the student off at a different stop.

Student Rider Count Week: October 5 - 11

Students who ride school buses at any time throughout the year are asked to ride the bus in the morning during this important count week. Riders are counted in the morning only, and determine state funding for the full year for the Transportation Department.

Video / Audio Recording on Buses

Students and parents are notified that for safety and student behavior management, activity on school buses shall be recorded by video / audio recording systems installed in L.W.S.D. buses. Recording systems are installed throughout the fleet.

District Policy and Procedure #6420 governs the use of recorded material.

Special Notice to Kindergarten Parents

Kindergarten students need to be met at the stop by a parent / guardian, or other adult. Alternately, the KG student can be released from the bus with an older sibling. If you are a parent of a KG student, please communicate to your bus driver if someone other than you will be meeting your student, or if your student should be released with an older sibling. Thanks for your cooperation.

Transportation Office Hours:

Transportation Staff can be reached at 360-652-4525. Our office hours are:

6:30 AM – 4:30 PM School Days

On non-school days, hours vary depending on staffing.

**Please see other side for Student
Behavior Expectations.**

Behavior Expectations

LWSD Board Policy and WAC 392-145 set forth behavior expectations for students riding school buses. The school bus ride is considered an extension of the school day and students are expected to behave in a way that is consistent with school / classroom expectations. School bus drivers are responsible for the supervision of students from the time the bus arrives at the bus stop in the morning, until the time the students are safely unloaded at the school in; and from loading at the school in the afternoon until students are safely unloaded and across the street (if applicable). Below is a complete copy of **"Rules of Conduct for Students Riding School Buses"**. Violations of the rules of conduct on buses will be dealt with in a progressive way. Lower level violations will be reported directly to parents by drivers and discipline applied on the bus (i.e. assigned seats, etc.). More serious or exceptional misconduct will be reported to administration and discipline applied by principal or Transportation. Discipline for major misconduct and repeated minor violations may include suspension and or revocation of the student's bus riding privilege, as well as in-school discipline.

Rules of Conduct for Students Riding School Buses

- Students must obey the driver and any other staff member assigned to the bus.
- Students may only ride their assigned bus unless pre-arrangements have been made.
- Students are not allowed to depart the bus at any stop other than their assigned stop.
- Students must remain in seat assigned by the driver
- Students shall observe classroom conduct on the bus. Noise shall be kept to a minimum, and no obscene language or gestures.
- Students shall remain quietly seated, not exhibit disruptive behavior and turn off all noise-making devices at rail grade crossings.
- Students shall not smoke or ignite lighters or matches on the bus.
- No eating or drinking on the bus unless specifically allowed by the driver.
- Students must keep all body parts inside the bus at all times.
- Items prohibited on the bus include: sticks, breakable containers, weapons (real or toy), skateboards and large and bulky items that cannot be held on lap or between legs on the floor.
- Students shall go directly to a seat upon loading the bus and remain properly seated at all times while on the bus. (seated facing forward)
- Students must load and unload the bus in an orderly manner, not pushing or shoving
- Students shall not cross behind the bus. Always cross in front when loading or unloading the bus.
- Students shall go directly to their home after leaving the bus.
- Students shall use lap belts on buses if equipped
- Students shall follow emergency exit drill procedures as instructed by drivers.
- Students shall not tamper with emergency doors or equipment.
- Parents of students identified causing damage to buses shall be charged with the cost of incurred damage.
- Student misconduct shall constitute sufficient reason for suspending transportation privileges.

LWSD Policy #6410 12-6-06