

LAKWOOD SCHOOL DISTRICT
REGULAR BOARD MEETING
October 21, 2009

**OFFICIAL
BOARD MINUTES**

1. CALL TO ORDER

At 6:31 p.m. Vice President Ellen Phillips called to order the October 21, 2009 Board Meeting held in the library at Lakewood High School. The meeting opened with the flag salute led by Vice President Phillips.

Board Members Present:	Ken Christiansen	Greg Jensen
	Jill Leonard	Ellen Phillips
Board Members Excused:	Oscar Escalante	
Student Representatives Present:	Jennifer Mack	Jessica Spears

District Administration Present:
Dennis Haddock, Ed.D., Superintendent
Cathy Anderegg, Ed.,D., Executive Director of Instructional Programs
Joyce Scott, Director of Learning Support Services
Patty Dowd, Director of Finance
Dale Leach, LHS Principal
Crystal Knight, LMS Principal
Matt Blair, LHS Assistant Principal
Rob Dahl, LMS Assistant Principal

2. RECOGNITION OF GUESTS/CHANGES TO AGENDA

a) Recognition of Guests and Request to be Heard

Dr. Haddock introduced Kelly Allen and Tom Brown, both candidates for the open Director District 2 position. He explained that later in the agenda interviews will take place with each of these individuals.

Dr. Haddock also introduced Ryan Henderson and shared that he has been selected to serve as the Interim Principal for Lakewood Elementary School. He also shared a handout depicting Mr. Henderson's background and experience.

b) Board Additions, Deletions, and/or Changes
None

3. MINUTES

a) Director Christiansen moved for approval of the October 7, 2009 Regular Board Meeting minutes.

The motion was approved 4-0.

4. CONSENT AGENDA

Director Leonard moved for approval of the Consent Agenda, which consisted of a revised staff status, vouchers and payroll.

Vouchers audited and certified by the auditing office required by RCW 42.23.080, and those expense reimbursement claims certified by RCW 42.24.080, have been recorded and the listing made available to the Board.

As of this date by a 4-0 unanimous vote, the Board approved for payment those vouchers included in the referenced list and further described as follows:

- General Fund Warrant Numbers 39204-69304 for a total of \$208,140.86.
- ASB Fund Warrant Numbers 11907-11937 for a total of \$26,780.79.
- Capital Fund Warrant Numbers 3366-3367 for a total of \$3,911.78.

In addition, payroll for September 2009 was approved, including warrant numbers 68892 through 69099 totaling \$1,321,096.65.

5. COMMUNICATION AND CORRESPONDENCE

None

6. ADMINISTRATION REPORTS

a) School Reports

Lakewood High School: Dale Leach reported the enrollment at LHS continues to be strong, with October's number at 809. Mr. Leach introduced Dianna Stanton, Stephanie Bean, and Kathy Christiansen, members of the Sports Boosters Club. He thanked them for their donation of funds to purchase the visitor bleachers at the high school stadium. He also acknowledged their earlier donation for new sports boards that are on display in the gym. Dr. Haddock echoed Mr. Leach's sentiments regarding the support from the Sports Boosters Club and said how impressed he was with the sports boards and the element of pride they bring with them.

Mr. Leach shared that the first quarter ends on November 6, 2009 and that progress reports will be given to the students at that time. He informed the Board that he will be visiting with all students who are failing three or more core classes to offer assistance. He also shared that the high school will begin their Instructional Rounds with their Building Leadership Team on November 18th.

Cougar Path Day was October 1 with Brent Ashley and Deputy Anderson presenting on the dangers and legal implications associated with technology. He stated the presentation was very well received.

Mr. Leach reported that the "Hole in the Wall" was another success and that the fall play, Agatha Christie's 'Mousetrap', will be held November 13, 14, and 21, 2009. He also shared that they were in the middle of Homecoming week with a lot of activities taking place.

A discussion took place regarding school spirit and student success.

Lakewood Middle School: Crystal Knight reported that October enrollment was at 599, up two students from September. She shared that the middle school staff will be using their collaboration time to apply current research to their current grading practices. Part of that research includes staff participating in a book study on "A Repair Kit for Broken Grading" by Ken O'Conner.

Mrs. Knight shared that Mr. Clinton, Ms. Kryger and Mrs. Harris have implemented written reflections for their 8th grade physical education classes. The purpose for this is to allow the 8th grade students to give feedback on their instructional program and allow students to reflect upon their physical, intellectual, emotional, and social changes. She also noted that every student has physical education all year with classes scheduled on an A/B rotation. Mrs. Knight also shared that it is great to see the number of SmartBoards being used for instruction.

Mrs. Knight gave an update on the athletic program including the implementation of pay to participate. She also shared important upcoming events including the 4th Quarter Honor Roll Breakfast scheduled for October 27th at 7:45 a.m. and the November 6th Cougar Card Party.

b) Student Reports

Student Representative Jennifer Mack shared that ASB elections were scheduled at Cougar Creek Elementary October 22nd and she and Jessica plan on meeting with the newly elected officers following the election.

Student Representative Jessica Spears shared that she was excited to get in touch with Mr. Henderson to get involved with students at Lakewood Elementary School. She also shared that LMS will be helping with the recycling program and that she and Jennifer have developed a timeline for the district recycling program.

c) Director of Learning Support Services Report

Mrs. Scott gave an update on the district's Categorical Programs including a break down of grant dollars for the 2009-10 school year. She also reported that the district's nurses and building secretaries have been diligently tracking student symptoms and attendance rates daily. She shared that absentee rates continue to fluctuate and all rates above 10% are being reported as required.

Mrs. Scott informed the Board that work has begun on revising the District Improvement Plan. She stated a draft of the Student Achievement component was presented to the building leadership team on October 13th for their review and input. The Draft Plan will be published on the district website for staff, students, and parents to review with an opportunity to comment through an attached survey. The deadline for completion of the final plan is November 15, 2009.

A discussion took place regarding the District Improvement Plan.

d) Ex Director of Instructional Programs Report

Dr. Anderegg shared that she and Mr. Fellows had recently attended a science workshop in which the new state science standards (Performance Expectations) were shared. She also stated that she and Mr. Fellows will be presenting this information to the staff in the spring.

Dr. Anderegg informed the Board that the UW Learning Labs are continuing with the elementary teachers rotating through instruction on the new Bridges Math Curriculum. She also reported that the curriculum is engaging students and they are getting the instruction they need. Additional professional development will be offered to staff after the first of the year.

Dr. Anderegg gave an update on the technology in the district including that five vendors have shown an interest in bidding on the technology packages and we have received three proposals and one more is expected by the end of the week. She also shared that the Secondary TOSA position has been posted, as Brent Ashley has taken a full time position at Sultan High School teaching English. Dr. Anderegg also stated that work continues to be done on relocating Board meetings to Room 209 at ECE, and that an equipment surplus is underway for the district.

Discussion took place

e) Executive Director of HR & Administrative Services Report

None

f) Financial Report

Mrs. Dowd reported that the first quarterly report required for the American Recovery & Reinvestment Act (ARRA) has been completed.

Mrs. Dowd also shared that all the reports for September do not have beginning balances due to the fact that she is in the process of closing the 2008-09 fiscal year. She reported that as of today the approximate ending 2008-09 and 2009-10 beginning balance for the general fund is \$897,000, which reflects an approximate 3% fund balance. The 2008-09 fiscal year end is due to the ESD by October 25, 2009.

Mrs. Dowd also reported on October enrollment stating we are 62.54 above the budgeted FTE. She further shared that historically our enrollment starts higher and ends lower, so we will continue to monitor it.

A discussion took place.

g) Superintendent Report

Dr. Haddock commented that we were in the presence of a queen and congratulated Student Representative Jennifer Mack on being crowned the LHS Homecoming Queen.

Dr. Haddock stated that Ann McCrea, district nurse, has done a marvelous job communicating to staff and parents on the recent H1N1 virus. A discussion took place regarding the H1N1 virus.

Dr. Haddock distributed a handout to the Board on non-resident student enrollment data dating back to 2002. He stated that the district would continue to analyze this data and bring it back for further discussion.

7. BOARD REPORTS/AGENDA REQUESTS

- a) The Board Event Calendar was reviewed and Dr. Haddock shared that a Community Forum has been scheduled for November 4th from 5:00-6:00 p.m. to review the Draft District Improvement Plan.

Discussion took place regarding the Board Event Calendar.

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Minimum Basic Education Requirement Compliance Report Form 1497
Dr. Haddock stated that Dr. Mack, Glenda Oas, and Robin Barker have done a tremendous amount of work completing Form 1497 and we are showing to be in compliance in all areas.

Director Jensen moved for approval of Form 1497.

The motion passed 4-0.

- b) Resolution #07-09 – Re-establish the M & O Tax levy for the General Fund
Patty Dowd shared with the Board that the opportunity to realize additional levy dollars is due to OSPI reviewing RCW 84.52.053(4)(a) which directs us to include the difference between what would have been received under the I-728 Initiative and the current school year funding level.

Director Christiansen moved for approval of Resolution #07-09.

The motion passed 4-0.

- c) Cancel November 18, 2009 Board Meeting
Dr. Haddock recommended that the November 18, 2009 Board Meeting be canceled due to the fact that the meeting coincides with the WSSDA Annual Conference that all Board members would be attending and that there is no compelling business that needs to be conducted.

Director Jensen moved for approval to cancel the November 18, 2009 Board Meeting.

The motion passed 4-0.

10. POLICY REVIEW
None

11. PUBLIC DISCUSSION

- a) Candidate Interviews for Director District #2 Open Board Member Vacancy
Vice President Phillips thanked the two candidates, Kelly Allen and Tom Brown, for their willingness to serve. She explained the procedures for the interviews and at that time indicated to the candidates that as the Board member that is being replaced, she would not be involved in the deliberations or casting a vote. Mr. Brown was then excused from the meeting so the interview for Kelly Allen could be conducted.

Vice President Phillips facilitated the interview for Kelly Allen. At the conclusion of the interview Ms. Allen was excused in order for the Board to conduct Mr. Brown's interview.

At the conclusion of Mr. Brown's interview, Vice President Phillips announced that the board would be recessing into Executive Session to evaluate the qualifications of candidates for appointment to the Open Director District #2 Board Member Position.

12. EXECUTIVE SESSION
See Adjournment Section

13. ADJOURNMENT

- a) Vice President Ellen Phillips thanked everyone for coming to the meeting. She announced that the next regular Board meeting is scheduled for November 4, 2009 at 6:30 p.m. in the High School Library.
- b) Other Meetings – None
- c) Vice President Phillips recessed the regular meeting into Executive Session at 8:10 p.m. for the purpose of evaluating the qualifications of candidates for the appointment to the Open Director District #2 Board Position. She stated it was estimated the Executive Session would be 30 minutes in length and that following the Executive Session the Board would reconvene the regular session to take a roll call vote on the appointment to the position.
- d) Vice President Phillips reconvened the regular Board Meeting at 8:38 p.m.

Director Christiansen made a motion to nominate Kelly Allen for appointment to the Open Director District #2 Board Member Position. Director Leonard seconded the motion. A roll call was taken, with all voting in favor (3-0).

Vice President Phillips adjourned the regular meeting at 8:45 p.m.