

3. MINUTES

- a) Director Leonard moved for approval of the September 16, 2009 Regular Board Meeting minutes.

The motion was approved 4-0.

4. CONSENT AGENDA

Director Christiansen moved for approval of the Consent Agenda, which consisted of staff status and vouchers.

Vouchers audited and certified by the auditing office required by RCW 42.23.080, and those expense reimbursement claims certified by RCW 42.24.080, have been recorded and the listing made available to the Board.

As of this date by a 4-0 unanimous vote, the Board approved for payment those vouchers included in the referenced list and further described as follows:

- General Fund Warrant Numbers 68989-68991 & 69100-69203 for a total of \$176,327.54.
- ASB Fund Warrant Numbers 11872-11906 for a total of \$33,510.44.
- Capital Fund Warrant Number 3363-3365 for a total of \$6,858.38.

Dr. Haddock shared that he was sad to say one of our elementary principals will be giving her last report this evening as she has the opportunity to move forward to further her career. He announced that Dr. Sheila Woods has accepted an Administrative position with the Northwest Educational Service District in Anacortes. He thanks Dr. Woods for her many contributions to the district and stated that she would be missed. He informed the Board that her departure would be later in October as she will be transitioning her replacement prior to leaving.

Dr. Woods thanked the Board for allowing her to serve the Lakewood School District.

5. COMMUNICATION AND CORRESPONDENCE

None

6. ADMINISTRATION REPORTS

- a) School Reports

Cougar Creek Elementary School: Mrs. Brady reported that the enrollment for CCE for the month of October was 389, up one student from September. She gave an update on the professional development activities taking place at CCE which included rolling out the student engagement lesson from the administrative work with CEL at two staff meetings in September. She also shared that ten teachers will be participating in a book study focused on The Daily 5, a literacy instruction and management system. She reported that teachers are preparing for their first session with Megan Kelley-Peterson, from the UW who will be facilitating lesson labs with the new Bridges math curriculum.

Mrs. Brady gave an update on the assessment work taking place at CCE and thanked Jill Clark and Deb Blacken for their efforts in making sure all students had the opportunity to complete their MAP testing. She also shared that all teachers have completed the DIBELS testing that is used to identify Title/LAP and at risk students, and that the District Writing Assessment has been given to all CCE students.

Activities taking place at CCE shared by Mrs. Brady included the following:

- o Open House held 9/17/09
- o LAP Parent Meeting scheduled 10/9/09 hosted by teacher Janet Wilson
- o First PTA Movie Night held 9/19/09
- o PTA fundraiser just completed
- o ASB elections in process
- o New classroom websites

Lakewood Elementary School: Dr. Woods reported that the enrollment for LES for October was 418, an increase of 21 over September. She also stated that without the usual October inservice day they struggle with adequate collaboration time for staff to view their assessment data. As a creative move to involve everyone in the SIP process, afternoon sessions have been scheduled for each grade level staff to work as a team.

She informed the Board of various activities scheduled at LES including the following:

- o United Way Presentation at the October 14, 2009 Staff Meeting
- o PTA Movie Night scheduled for October 9, 2009
- o PTA Hi-Jinx Carnival to be held at the high school on October 17, 2009
- o October 20, 21, and 22, 2009-Kindergarten and Preschool visits to the Pumpkin Patch at Smokey Point Plant Farm
- o October 28, 2009 – next full day session for UW math

Dr. Woods, again, thanked the Board for the opportunity to serve Lakewood.

English Crossing Elementary School: Mr. Landry reported that the October enrollment for ECE was at 377, the same as was reported in September. He shared that the WWU Reading Coach recently assisted staff by modeling lessons utilizing the Daily 5 structures and that site visits to Everett School District were conducted for staff to see the Daily 5 in action. Mr. Landry informed the Board that the staff at ECE has been working to create an actionable School Improvement Plan. He also stated that Classroom Based Assessments for student learning will start during the month of October. He shared that the new math curriculum, Bridges in Mathematics, is receiving positive reviews and the publisher is providing outstanding support.

Mr. Landry shared that testing is underway including MAP, DIBELS, and District Writing Assessment. He also reported that the Restoration Ecology Youth Stewards (R.E.Y.S.) program is up and running with two field trips for the 5th graders being held this week. Mr. Landry thanked Student Representative Jessica Spears for visiting ECE.

b) Student Reports

Student Representative Jennifer Mack shared that she and Jessica recently met with Mr. Leach and Dr. Haddock to move forward on the district recycling program. She stated that they hope to have a survey out to the high school students by the end of the month regarding this program. She also shared that plans are underway for Homecoming, which is scheduled the week of October 19th, complete with parade, dance and many other activities.

Student Representative Jessica Spears informed the Board that she has a meeting scheduled for October 8th with Mrs. Knight to find out the best way to communicate with the students at the middle school.

A discussion took place.

c) Director of Learning Support Services Report

Mrs. Scott gave an update on the district's categorical programs, including the status of the district's 2009-10 grant applications. She informed the Board that the district has applied for 5 of 8 waivers allowed through Title I providing fewer restrictions on the spending of these funds. Mrs. Scott shared that Cougar Academy began September 28th at LES, ECE, and CCE with a continued focus on Math using the Numberworlds Curriculum. She also stated that Title I, LAP, and special education staff are partnering to implement the math intervention program into their classrooms for grades 3-5 this year.

Mrs. Scott reported that H1N1 continues to be a focus of concern in the district and our health staff and building secretaries have been vigilant in tracking student illnesses. She went on to state that the Snohomish County Health department and OSPI are providing us weekly updates and the focus continues to be on preventative measures and keeping schools open.

Mrs. Scott informed the Board that updated information regarding the new measures of Student Progress for grades 3-8 and the High School Proficiency Exam, for grade 10 has been distributed to building administrators with the annual state assessment training scheduled on November 6, 2009. Alternate assessments for students who have not met standard in grades 11 and 12 will continue to be available including options for our students in special education. She also stated that more information is yet to come regarding the End of Course exams slotted to begin next year and 3rd year of math options for our high school students.

d) Ex Director of Instructional Programs Report

Dr. Anderegg shared that the UW Math Lesson Labs will be expanding this year into the secondary level, with their first training scheduled for October 14, 2009. She also shared that she and Mike Fellows will be attending training in Stanwood on the revised K-12 Science standards.

Dr. Anderegg stated that progress continues in setting up the new Board room and we are moving forward in providing electronic board packets on a secured space on the district's server. She also shared that plans are in place for bidding by various SmartBoard vendors.

Dr. Anderegg shared that the Burlington-Edison School District has rolled out another new product as part of their SOAR assessment program that the district is looking at implementing. She also reported that the district has a new firewall in place. Dr. Anderegg informed the Board that work is in process on updating the District Improvement Plan.

A discussion took place.

e/f) Executive Director of HR & Administrative Services Report

Dr. Mack shared with the Board that the first CTE General Advisory Council meeting was held and goals for the year were developed. They will be looking at doing a complete course evaluation to see if changes need to be made to the existing curriculum to better suit students of today.

Dr. Mack informed the Board that the first Boundary Review Committee meeting is scheduled for October 19th from 5:30 to 7:30 p.m. in the District Conference Room, and that the committee consists of about 15 members, both staff and parents. He also shared that a consultant, John Mannix, Assistant Superintendent for Operations from Monroe School District, has been contracted to assist with this process. He stated that a transportation software program has been purchased to assist with the Boundary Committee's work.

Director Leonard stated she would be interested in serving on the committee and would like the meeting dates to check her availability.

Dr. Mack thanked Director Leonard for volunteering to serve on the committee, and stated the meeting dates would be set collectively at the first meeting.

Dr. Mack gave an update on the operations of the district including an evaluation that Mr. Camp is conducting on the water and electricity usage. He shared that conversations have taken place on the implementation of various conservation methods.

A discussion took place.

g) Superintendent Report

Dr. Haddock shared with the Board an article published in the NW ESD Express newsletter on LHS teacher Mike Fellows and his recent recognition as the Washington Science Biology Teacher of the Year. He also informed the Board that the district has an agreement with the Snohomish County Health Department to act as a mass vaccination site if necessary. He further shared with the Board that the NW ESD Superintendents are working together to modify an open letter to the Washington State Legislature to share their priorities for the challenge legislative session.

Dr. Haddock reported that Mr. Leach and Mr. Blair have been approached by the Sports Booster Club regarding a fundraising activity that entails selling Sponsor Boards. This is currently being done in Marysville and appears to be a very successful fundraiser. He also shared that the Sports Boosters Club did a great job raising funds to cover the cost of visitor bleachers at the high school stadium. Mr. Blair and Mr. Leach will be reporting back to the Board regarding their discussions with the Sports Booster Club.

Dr. Haddock distributed a handout from the 2009 WSSDA Fall Regional Meeting and reviewed the information. He also informed the Board that on September 30th the Washington Association of School Administrators' Board of Directors voted unanimously to oppose Initiative 1033. The initiative, which 'limits the growth of the state, county, and city revenue' will be on Washington's general election ballot November 3rd. He stated that many districts are coming out with resolutions in support of WASA's opposition.

7. BOARD REPORTS/AGENDA REQUESTS

a) Board Event Calendar

The Board Event Calendar was reviewed.

Director Christiansen commented that the WSSDA conference is scheduled for November 18-21, 2009 which coincides with the November 18th Board Meeting.

Dr. Haddock stated that the topic would be addressed at the next Board meeting as to either cancelling or rescheduling the November 18th Board meeting.

Director Christiansen also requested that various committee meeting dates, such as the Technology Committee and Curriculum Council, in which Board members attend, be included on the Board Event Calendar. He also shared that his Leadership group would be sponsoring one of the session's at the WSSDA Annual Conference November 19th.

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

a) Annual Review of Data Management Program

Dr. Mack reported that policy #7360 requires that a report be made annually on the data management program the district uses to keep student information up to date and current. He reviewed the information, products and steps the district currently has in place for maintaining accurate student records.

Dr. Haddock thanked Dr. Mack and Robin Barker for providing this detailed summary.

b) 2009-10 Bilingual Grant Approval

Mrs. Scott shared that the district's state Bilingual allocation for the 2009-10 school year is \$58,483 based on an average enrollment project of 66 bilingual students. This amount reflects a per pupil expenditure of \$886, with actual funding for the program being adjusted to reflect actual enrollment as we progress through the year. She further explained that students in the district's Transitional Bilingual Program receive supplemental assistance through an in-class and pull-out program model. The district continues to fund a .5 FTE ELL endorsed teacher to coordinate services and provide instruction to eligible students in grades 6-12. Direct services to elementary students are provided by a part-time ELL paraeducator. The funding received supports staff salaries, instructional supplies and materials, as well as professional development.

Director Leonard motioned for approval of the 2009-10 Bilingual Grant Application.

The motion carried 4-0.

c) 2009-10 Carl Perkins Grant Approval

Dr. Mack shared that the Carl Perkins grant, in the amount of \$9617, is a federally funded grant that provides assistance to develop the academic and technical skills of targeted students. The district's Career and Technical Education (CTE) student population drives the allocation for these federal funds. He explained that these funds will be used for CTE supplies and materials for each of the CTE programs.

Dr. Mack shared that the CTE staff have over the years been granted extended days beyond their regular contracts for work beyond the school year. He further shared that thoughtful exercises have been done with the CTE staff in the reallocation of these days based on the limited funds available.

Director Jensen moved for approval of the 2009-10 Carl Perkins Grant.

The motion was approved, 4-0.

10. POLICY REVIEW

a) Policy #3451 – Hiring and Employment of Retired School Employees

Dr. Mack shared with the Board that policy #3490 is being renumbered to #3451 to more closely align with the district's board policy numbering system and that no content within the policy has changed and that this is its second reading.

Director Christiansen moved for approval of policy #3451.

The motion carried 4-0.

b) Policy #1445 – Board Member Resignation

Dr. Haddock presented new Board policy #1445 for its second reading and shared with the Board that this policy uses WSSDA recommended language. No changes were suggested subsequent to the first reading.

Director Christiansen moved for approval of policy #1445.

The motion was approved, 4-0.

c) Policy #4247.2 – Student Sports – Concussion & Head Injuries

Dr. Mack explained that policy #4247.2 is a new policy and is being presented for first reading. It includes WSSDA recommendations and current practices. He explained that by law school districts are required to develop guidelines, information sheets and forms to inform and educate coaches, youth athletes and their parents/guardians of the nature and risk of concussion and head injury including continuing to play after a concussion or head injury. He further shared that the district has amended the LMS and LHS Athletic packets to reflect these regulations, informed and trained their coaches, and made adjustments to the procedures for policy #9510 Public Use of School Facilities.

Director Christiansen asked about the liability of our coaches.

Dr. Haddock replied that prior to adopting the WIAA standards, the district worked with our Risk Management and it was shared that both paid and volunteer coaches are protected as an "insured" as long as they are acting on the district's behalf.

Director Christiansen asked if the policy should specify head coaches.

Dr. Mack replied that it applies to all coaches.

Director Christiansen moved for approval of the policy at first reading.

The motion carried 4-0.

11. PUBLIC DISCUSSION
None

12. EXECUTIVE SESSION
None

13. ADJOURNMENT

- a) President Escalante thanked everyone for coming to the meeting. He announced that the next regular Board meeting is scheduled for October 21, 2009 at 6:30 p.m. in the High School Library.
- b) Other Meetings - None.
- c) Close of Meeting – President Escalante adjourned the regular meeting at 9:05 p.m.

President of the Board Date

Secretary of the Board Date