

LAKWOOD SCHOOL DISTRICT
REGULAR BOARD MEETING
July 15, 2009

**OFFICIAL
BOARD MINUTES**

1. CALL TO ORDER

At 6:31 p.m. President Oscar Escalante called to order the July 15, 2009 Board Meeting held in the library at Lakewood High School. The meeting opened with the flag salute led by President Escalante.

Board Members Present: Oscar Escalante Greg Jensen Jill Leonard
 Ken Christiansen Ellen Phillips

Student Representative Excused: Jennifer Mack

District Administration Present:

Dennis Haddock, Ed.D., Superintendent

Mike Mack, Ph.D., Executive Director of Human Resources & Administrative Services

Cathy Anderegg, Ed.,D., Executive Director of Instructional Programs

Joyce Scott, Director of Learning Support Services

Patty Dowd, Director of Finance

Dale Leach, LHS Principal

Rob Dahl, LMS Assistant Principal

2. RECOGNITION OF GUESTS/CHANGES TO AGENDA

a) Recognition of Guests and Request to be Heard
None

b) Board Additions, Deletions, and/or Changes
Dr. Haddock noted some changes that needed to be made to the board packet including item 10c. The summary sheet for item 10c should read Policy 4242 – Transitional Bilingual Program. Also, Dr. Haddock suggested that the first two sentences of the minutes on page 9 be revised. Dr. Haddock also requested that the consent agenda be changed to include an updated Staff Status report as well as an added voucher for Capital Projects.

3. MINUTES

a) Director Christiansen moved for approval of the June 17, 2009 Regular Board Meeting minutes as amended.

The motion was approved 5-0.

4. CONSENT AGENDA

Director Phillips moved for approval of the Consent Agenda, which consisted of a revised staff status, revised vouchers, as well as June payroll.

Vouchers audited and certified by the auditing office required by RCW 42.23.080, and those expense reimbursement claims certified by RCW 42.24.080, have been recorded and the listing made available to the Board.

As of this date by a 5-0 unanimous vote, the Board approved for payment those vouchers included in the referenced list and further described as follows:

- General Fund Warrant Numbers 67975-68066 for a total of \$180,450.22.
- ASB Fund Warrant Numbers 11815-11839 for a total of \$30,597.61.
- Capital Fund Warrant Numbers 3355-3356 for a total of \$69,886.27.

In addition, payroll for June 2009 was approved, including warrant numbers 67539 through 67669 totaling \$1,323,457.53.

5. COMMUNICATION AND CORRESPONDENCE

President Escalante shared with those present a letter of resignation received from Director Ellen Phillips, with an effective date of November 30, 2009. President Escalante expressed his appreciation for the many years of service Mrs. Phillips has provided to the district and thanked her for the great mentor she has been for him and other board members. He shared that she will be greatly missed.

Director Phillips shared the recruitment story of how she became a board member and stated that it has been a privilege serving as a board member for the Lakewood School District and that she has enjoyed every minute.

6. ADMINISTRATION REPORTS

a) Director of Learning Support Services Report

Mrs. Scott provided the Board with an update on the Categorical Programs that included the following:

- o End of Year reports completed and approved for Title I, LAP, and the Teacher Assistance Program.
- o All special education reports completed and submitted to OSPI for approval.
- o All 2009-10 grant applications have been applied for and are awaiting OSPI final approval.

Mrs. Scott also shared with the Board an overview of the APEX Online Summer School Program being offered at the high school. She stated that they are serving 26 LHS students for credit recovery and 3 incoming 9th graders for skill building in writing and math. She also informed the Board that 8 elementary special education students are participating in an Extended School Year program and receiving academic instruction as well as speech and/or occupational therapy.

b) Ex Director of Instructional Programs Report

Dr. Anderegg shared with the Board that the initial summer Technology Boot Camp that was held in June was very well attended. She mentioned that staff was very excited about all the offerings and the opportunity to advance their technology skills. She reported that we had 8 staff members complete Level 1 and 8 staff members complete Level 2 between September and June. During the June Boot Camp there were 21 staff members that completed Level 1 and 9 that went through Level 2. To date, there are 50 staff members who have completed Level 1, 28 staff with Level 2 status, and 38 at Level 3. We currently have 27 Level 3 packages in classrooms, and 11 staff that are waiting their equipment. District-wide, Dr. Anderegg shared that we have 116 staff members that have passed at least one Level of the Technology Competencies.

c) Ex Director of HR & Admin Services Report

Dr. Mack gave an update on the facilities work that is taking place over the summer, sharing that the retrofit of lights at both LES and ECE will be completed by August.

Dr. Mack presented the Board with a handout on the Summer Youth Employment Program called Connections. He gave an overview of the grant explaining that Lakewood, under the direction of Sandra Kelly, is managing the grant that serves students in the following districts: Arlington, Lakewood, Stanwood, Granite Falls, Lake Stevens, Snohomish, Monroe, Sultan, Everett, and Marysville. Through the grant youth will have an opportunity to earn minimum wage and be assigned to work 180 hours. Assignments are based on career goals, interests/aptitudes, accessibility, and special need considerations. Worksites, some of which include: Snohomish County Human Resources, Facilities, Prosecuting Attorney and Executive Offices, Park Departments, YMCA, Arlington Boys & Girls Club, and food banks are required to provide supervision and training for the participating students.

Director Christiansen asked how many Lakewood students are in the program.

Dr. Mack explained that slots are assigned to each school district depending on their size and he believed Lakewood had 14 slots allotted to them.

d) Financial Report

Mrs. Dowd reported that we have completed 83% of the fiscal year and that all funds are tracking expenditures except for Capital Projects and General Fund, thus the need for the budget extension.

Mrs. Dowd explained that, as in the past, she has prepared portions of the budget for the Board to review and presented the proposed 2009-10 budget for the following funds: Transportation Vehicle Fund; Capital Projects; ASB Budget; and Debt Service Budget.

Mrs. Dowd stated that work continues in the development of the 2009-10 budget and that the General Fund, along with the others, will be ready for first reading at the August 5, 2009 Board meeting. The proposed 2009-10 budget will be ready for approval at the August 19, 2009 meeting

A discussion took place.

e) Superintendent Report

Dr. Haddock shared with the Board that he, Dr. Anderegg, and the principals enjoyed a great conference in Spokane as part of the Leadership Academy training. He distributed information on the incredible work that was done by the administrators and shared that the work will continue next year beginning with the Administrators Retreat scheduled for August 21, 2009.

Dr. Haddock distributed an updated agenda for the July 31st Board Retreat and shared that Dr. Jerry Jenkins (ESD 189 Superintendent) will be attending to present a framework for the district's next Strategic Plan.

Dr. Haddock informed the Board that work continues on the development of the 2009-10 budget, and that due to the revenue shortfall, reductions of our classified staffing levels are necessary. He shared that Dr. Mack, Dawn Arrington, and Patty Dowd are doing a great job in regards to addressing staff affected by the reductions.

Dr. Haddock shared with the Board a letter that he had received from the State of Washington Juvenile Rehabilitation Administration (JRA) that states the Enhanced Parole service has been eliminated from their program due to budget constraints. He explained that with the elimination of Enhanced Parole, approximately 500 JRA youth will be directly discharged statewide to the community annually from JRA institutions and group homes. Their discharge without the present program means they will not receive transitional supervision and ongoing linkages to services. Dr. Haddock further explained that JRA will no longer be able to provide pre-release services that typically provide youth and families with basic assistance in establishing treatment resource connections to prepare them for enrollment in school. They will continue to provide release notifications to school districts as required by law when offenders are released from their custody.

Dr. Haddock presented an overview of the recently passed Substitute Senate Bill 5410 that establishes new requirements and creates new opportunities for Online Learning in Washington State.

7. BOARD REPORTS/AGENDA REQUESTS

None

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

a) LMS & LHS Athletic Programs

LMS Assistant Principal Rob Dahl shared with the Board that in order to reduce the 2009-10 athletic budgets at both the high school and middle school by the necessary amounts the following changes will be made:

Lakewood Middle School

- o Eliminate C teams
- o Eliminate number of contests, going from 10 to 8 in most sports
- o Limit number of participates in boys and girls basketball, girls soccer, and volleyball (implement a cut policy)

Lakewood High School

- o Eliminate C teams
- o Eliminate Weight Room stipend

Discussion took place with the Board thanking Mr. Dahl and Mr. Blair for their work with this difficult issue.

b) 2009-10 Fee Structure

Mrs. Dowd presented the proposed 2009-10 fee schedule for approval, noting that changes from the 2008-09 school year include an increase in lunch fees, LMS yearbook fees, and implementation of an athletic participation fee at the middle school.

Director Christiansen moved for approval of the 2009-10 Fee Structure as presented.

The motion passed 5-0.

c) 2009-11 Student Representative to the Board

Dr. Haddock shared that an interview team consisting of Director Leonard, Dale Leach, Jennifer Mack and himself interviewed and are recommending Jessica Spears for the open Student Representative to the Board position. He further stated that Jessica is energetic, insightful, and will make a great addition to the Board.

Director Leonard moved for approval of the 2009-11 Student Representative to the Board.

The motion passed 5-0.

d) Resolution #03-09 – Budget Extension Capital Projects Fund

Mrs. Dowd explained that a resolution was necessary to facilitate the budget extension for the 2009-10 fiscal budget. A budget extension is necessary when there is not enough capacity in the expenditures and/or revenues for the present fiscal year. Mrs. Dowd shared that the final invoice for the LES fire was processed from the 2009-10 budget, necessitating this budget extension.

Director Jensen moved for approval of Resolution #03-09.

The motion passed 5-0.

e) Resolution #04-09 – Budget Extension General Fund

Mrs. Dowd explained that a resolution was necessary to facilitate the budget extension for the 2009-10 fiscal budget. This extension is being requested due to the award of the Connections Summer Youth Employment Program grant that was awarded in June, 2009.

Director Phillips moved for approval of Resolution #04-09.

The motion passed 5-0.

f) Puget Sound Joint Purchasing Cooperative Interlocal Agreement

Mrs. Dowd explained the purpose of the Puget Sound Joint Purchasing cooperative for Food Services is to provide the ability to lower the food costs for school districts. There are over 100 districts in the cooperative, of which Lakewood has been a member since the inception of the program five years ago.

Director Christiansen moved for approval of the Puget Sound Joint Purchasing Cooperative Interlocal Agreement.

The motion passed 5-0.

g) Leave Request – Risa Livingston (.2 FTE)

Dr. Mack shared with the Board that LMS teacher, Risa Livingston is requesting a .2 FTE leave of absence for the 2009-10 school year. Dr. Mack stated that he and Mrs. Knight have met with Ms. Livingston to review Board Policy #3576 - Extended Leaves and to discuss the particular aspects of her leave request.

Discussion took place.

Director Christiansen moved for approval of the Leave Request for Ms. Livingston.

The motion passed 5-0.

h) Gift Acceptance – Lakewood Youth Football Athletic Association

Dr. Mack shared with the Board the Lakewood Youth Football Athletic Association (LYFAA) would like to donate goal posts and sleeves for the LHS football stadium. The total estimated value of the donation is \$4,023.75. Dr. Mack stated that the donation does not include the labor for installation and that removing the old goal posts and installing the new ones is still under discussion with LYFAA.

A discussion took place.

Director Phillips moved for approval of the Gift Acceptance.

The motion passed 5-0.

10. POLICY REVIEW

a) Policy #4242 – Transitional Bilingual Program

Mrs. Scott requested approval for policy #4242-Transitional Bilingual Program which now includes WSSDA recommendations and current practices.

Director Christiansen moved for approval of Policy #4242 – Transitional Bilingual Program.

The motion passed 5-0.

11. PUBLIC DISCUSSION

None

12. EXECUTIVE SESSION

None

13. ADJOURNMENT

- a) President Oscar Escalante thanked everyone for coming to the meeting. He announced that the next regular Board meeting is scheduled for August 5, 2009 at 6:30 p.m. in the High School Library.
- b) Other Meetings – Special Board Meeting – July 31, 2009 from 9:00 a.m. to 1:30 p.m. to be held in the Technology Training Lab at English Crossing.
- c) Close of Meeting - President Escalante adjourned the regular meeting at 7:40 p.m.

President of the Board _____ Date _____

Secretary of the Board _____ Date _____