

LAKWOOD SCHOOL DISTRICT
REGULAR BOARD MEETING
August 5, 2009

**OFFICIAL
BOARD MINUTES**

1. CALL TO ORDER

At 6:30 p.m. President Oscar Escalante called to order the August 5, 2009 Board Meeting held in the library at Lakewood High School. The meeting opened with the flag salute led by President Escalante.

Board Members Present: Oscar Escalante Greg Jensen Jill Leonard
 Ken Christiansen Ellen Phillips

District Administration Present:

Dennis Haddock, Ed.D., Superintendent

Mike Mack, Ph.D., Executive Director of Human Resources & Administrative Services

Cathy Anderegg, Ed.,D., Executive Director of Instructional Programs

Joyce Scott, Director of Learning Support Services

Patty Dowd, Director of Finance

2. RECOGNITION OF GUESTS/CHANGES TO AGENDA

a) Recognition of Guests and Request to be Heard
None

b) Board Additions, Deletions, and/or Changes
Dr. Haddock distributed a revised Staff Status report and asked that it replace the current one in the packet. This revision was due to updated personnel activity.

3. MINUTES

a) Director Jensen moved for approval of the July 15, 2009 Regular Board Meeting minutes as amended.

The motion was approved 5-0.

4. CONSENT AGENDA

Director Phillips moved for approval of the Consent Agenda, which consisted of a revised staff status and vouchers.

Vouchers audited and certified by the auditing office required by RCW 42.23.080, and those expense reimbursement claims certified by RCW 42.24.080, have been recorded and the listing made available to the Board.

As of this date by a 5-0 unanimous vote, the Board approved for payment those vouchers included in the referenced list and further described as follows:

- General Fund Warrant Numbers 68358-68415 for a total of \$85,085.32.
- ASB Fund Warrant Numbers 11844-11848 for a total of \$1,189.34.
- Capital Fund Warrant Numbers 3357-3358 for a total of \$84,732.64.

5. COMMUNICATION AND CORRESPONDENCE

None

6. ADMINISTRATION REPORTS

a) Director of Learning Support Services Report

Mrs. Scott provided the Board with a handout on the district's categorical programs. She displayed a comparison of the revenues received per program for the 2008-09 school year and anticipated for the 2009-10 and 2010-11 school years. She further explained that the district will receive federal funds during the 2009-10 and 2010-11 school years as part of the American Recovery & Reinvestment Act (ARRA). She shared the impacts to the categorical program costs due to the state budget reductions.

b) Ex Director of Instructional Programs Report

Dr. Anderegg shared with the Board that the two tech teachers on special assignment (Tech TOSA) positions have been filled and that reference checks are currently in process for the Information Technician position.

Dr. Anderegg informed the Board that preparation work has been completed for the math adoption, including setting up teacher training. She also shared that the planning for the August Technology Boot Camp is complete and a ConnectED reminder will be sent to all staff. Dr. Anderegg shared with the Board that during the August 13th Leadership Team Retreat she will be conducting technology competency training.

c) Executive Director of HR & Administrative Services Report

None

d) Financial Report

None

e) Superintendent Report

Dr. Haddock shared with the Board that the district received their preliminary AYP (Adequate Yearly Progress) data and that staff have been busy reconciling the information to insure accuracy. He went on to state that the results indicate that the district will be placed in Step 1 of Needs Improvement status according to NCLB guidelines. Given the stringent parameters associated with NCLB, he stated that this information came as little surprise and that all schools in Snohomish County have moved into AYP - Step 1 or higher. He also shared that because we are a district that has been identified as being in Step 1 we need to send a notification letter to our community and further explained the additional sanctions that include having to set aside 10% of our total Title

1 allocation for targeted professional development. He noted that English Crossing Elementary has been identified as being in Step 2 and because it is a Title I funded building they will need to go through the same process as last year - which allows parents of ECE students to exercise the public school choice option and have their students transferred Cougar Creek Elementary as they have met AYP. The additional requirement associated with Step 2 is an allowance for low income families from ECE to elect receiving supplemental educational services. Dr. Haddock stated that ECE must set aside 20% of its Title I funds for professional development activities for ECE staff. He also shared that OSPI will be releasing all assessment data on August 14th and we will be presenting more detailed information after that release.

Dr. Haddock shared that he attended a presentation with other Snohomish County Superintendents in which the Snohomish County Health Department reported on the status of H1N1. The county stressed the importance of being prepared without overreacting. They also shared that a vaccination is likely that will target school-aged kids.

7. BOARD REPORTS/AGENDA REQUESTS

None

8. UNFINISHED BUSINESS

9. NEW BUSINESS

a) Non-Rep Contracts

Dr. Haddock presented the contract for the non-represented employees noting that changes from the 2008-09 contract included:

- No cost of living increase, however applicable step movement would apply
- The elimination of the professional development funds for 2009-10
- Reduction of 2 hours/day to the Athletic Coordinator position

Director Christiansen moved for approval of the 2009-10 Non-Rep Contracts.

The motion passed 5-0.

b) 2009-10 Classified Administrator Contract & Salary Schedule

Dr. Haddock presented the 2009-10 Classified Administrator Contract and Salary Schedule noting that the proposed contract includes a reduction of 5 workdays (from 260 to 255) and a salary decrease based on this reduction for the Director of Finance. Other changes include the elimination of the \$1500 professional development growth fund and the elimination of the \$250 professional organization dues provision.

Director Leonard moved for approval of the 2009-10 Classified Administrator Contract and Salary Schedule.

Motion passed 5-0.

c) 2009-10 Highly Capable Grant Application

Dr. Anderegg informed the Board that the district has processed their application for Highly Capable grant funding and it has been approved by OSPI. Prior to receiving grant funds for the 2009-10 school year the district is required to obtain Board approval of the application.

Director Phillips made a motion to approve the 2009-10 Highly Capable Grant Application.

The motion passed 5-0.

d) K-8 Math Adoption

Dr. Anderegg shared with the Board the process taken for the review and selection of the K-8 math curriculum adoption. She stated that for grades kindergarten through fifth grade the recommendation by the Curriculum Council was to adopt the Bridges in Mathematics curriculum and that for grades six through eight, the Holt Mathematics Curriculum.

Director Leonard made a motion to approve the recommended math curriculum for grades K-8.

The motion passed 5-0.

e) Elementary Grade Level Configuration Task Force

Dr. Anderegg introduced Dr. Debora Boeck who facilitated the Elementary Grade Level Configuration Task Force.

Dr. Boeck gave an overview of the process taken during the 2008-09 school year which included research and the development of a recommendation for the Board on the grade level configuration(s) of the district's elementary schools. She also gave an oral report to the Board work of the task force.

A lengthy discussion took place.

Dr. Haddock thanked Dr. Boeck for her facilitation work with this task force.

A discussion took place regarding the next steps of the process.

Director Christiansen questioned how the Boundary Task Force could conduct their work without approval of the grade configurations.

Further discussion occurred regarding the process and next steps.

f) Study & Survey and Master Planning Presentation

Dr. Haddock introduced Michael McGavock, from McGranahan Architects, who made a presentation on the specific requirements for the content of a Study and Survey of Existing Facilities and the benefits to a district considering conducting a long term capital projects plan.

A discussion took place.

g) GIFT ACCEPTANCE – WOODS TECHNOLOGY CLASS

Dr. Mack shared with the Board that Mr. & Mrs. Dick Spencer would like to donate 400-500 feet of clear maple to be used in the high school's Woods Technology Class. The estimated value of this donation is \$2000 and thus per Board Policy #9700 requires Board approval.

Director Phillips moved for approval of the donation.

The motion passed 5-0.

h) LHS LINK ORIENTATION LATE START PROPOSAL FOR 9-1-09

The high school is requesting permission for a late start the first day of school (9-1-09) for students in grades 10, 11, and 12 for the 2009-10 Link Orientation Day. This structure has been followed since the 2006-07 school year and has proven to be very successful.

Director Christiansen moved for approval of the Link Late Start for 9-1-09.

The motion passed 5-0.

i) 2009-10 BUDGET HEARING

Mrs. Dowd presented the 2009-10 budget for its first reading. She explained page by page the content of the document, which includes all revenues, classified and certified staffing, a summary of all funds, and enrollment funding data.

Dr. Haddock commented on the outstanding job that Mrs. Dowd has done during this difficult economic period in balancing the district's budget given the revenue reductions being realized.

A discussion took place.

10. POLICY REVIEW

a) Policy #3573 – Military Leave

Dr. Mack presented policy #3573 for its first reading explaining that the state Legislature had recently created the Military Family Leave Act. Revisions to policy #3573 were made to include the provision for employees who are the spouses of military personnel in order to meet compliance with the new requirement.

Director Christiansen moved for approval of Policy #3573 – Military Leave.

The motion passed 5-0.

- b) Policy #3572 – Family Leave (Previously Family & Medical Leave)
Dr. Mack presented policy #3572 for its first reading explaining that while changes occurred at the state level regarding military leave, modifications were also taking place on the federal level regarding military leave. The National Defense Authorization Act was signed into law by former President Bush. The law amended the Federal Family and Medical Leave Act of 1993 to provide two new leave rights related to families of military personnel. Policy #3572 was changed to include the two new provisions: military caregiver leave and return to work.

A discussion took place regarding the effect this policy change might have on existing Collective Bargaining Agreements.

Director Christiansen moved for approval of Policy #3572 – Family Leave.

The motion passed 5-0.

- c) Policy #3577 – Emergency Leave
Dr. Mack presented policy #3577 for its first reading explaining the state legislature added a new type of leave to the existing state and federal employee leave options. The new provision provides that an employee who is a victim of domestic violence, sexual assault or stalking, or an employee whose family member is a victim may take reasonable leave to respond to injuries, court proceedings, or other concerns that require legal protection. Dr. Mack stated that policy #3577 was revised to include these provisions and bring current with WSSDA recommended language.

Director Jensen moved for approval of Policy #3577 – Emergency Leave.

The motion passed 5-0.

- d) Policy #6420 - Video/Audio Recording Devices on School Buses
Mrs. Dowd presented policy #6420 for its first reading explaining that the district is continually striving to make school bus transportation safer and that this new policy outlines the provisions for utilizing security cameras on all buses. Due to the addition of this equipment a policy must be in place for its implementation and monitoring.

A discussion took place regarding this additional equipment and communicating this to our public.

Director Christiansen moved for approval of policy #6420 as presented.

The motion carried 5-0.

