

LAKESWOOD SCHOOL DISTRICT
REGULAR BOARD MEETING
September 16, 2009

**OFFICIAL
BOARD MINUTES**

1. CALL TO ORDER

At 6:31 p.m. President Oscar Escalante called to order the September 16, 2009 Board Meeting held in the library at Lakewood High School. The meeting opened with the flag salute led by President Escalante.

Board Members Present: Oscar Escalante Greg Jensen Ellen Phillips
Board Members Excused: Ken Christiansen Jill Leonard

Student Representatives Present: Jennifer Mack Jessica Spears

District Administration Present:

Dennis Haddock, Ed.D., Superintendent

Mike Mack, Ph.D., Executive Director of Human Resources & Administrative Services

Cathy Anderegg, Ed.,D., Executive Director of Instructional Programs

Joyce Scott, Director of Learning Support Services

Patty Dowd, Director of Finance

Dale Leach, LHS Principal

Crystal Knight, LMS Principal

2. RECOGNITION OF GUESTS/CHANGES TO AGENDA

a) Recognition of Guests and Request to be Heard
None

b) Board Additions, Deletions, and/or Changes
Dr. Haddock distributed a revised Staff Status report and asked that it replace the current one in the packet. This revision was due to an incorrect FTE listed for the LMS leave of absence math teacher replacement.

3. MINUTES

a) Director Phillips moved for approval of the September 2, 2009 Regular Board Meeting minutes.

The motion was approved 3-0.

4. CONSENT AGENDA

Director Jensen moved for approval of the Consent Agenda, which consisted of a revised staff status, vouchers and payroll.

Vouchers audited and certified by the auditing office required by RCW 42.23.080, and those expense reimbursement claims certified by RCW 42.24.080, have been recorded and the listing made available to the Board.

As of this date by a 3-0 unanimous vote, the Board approved for payment those vouchers included in the referenced list and further described as follows:

- General Fund Warrant Numbers 68897-68988 for a total of \$211,429.28.
- ASB Fund Warrant Numbers 11860-11871 for a total of \$14,768.35.
- Capital Fund Warrant Numbers 3361-3362 for a total of \$18,191.26.

In addition, payroll for August 2009 was approved, including warrant numbers 68626 through 68842 totaling \$1,307,829.27 and warrant numbers 68843 through 68845 totaling \$2,540.40, and warrant numbers 68419 through 68570 totaling \$68,397.08.

5. COMMUNICATION AND CORRESPONDENCE

None

6. ADMINISTRATION REPORTS

a) School Reports

Lakewood Middle School: Crystal Knight shared that the enrollment for Lakewood Middle School for the month of September was up slightly at 597. She also shared School Improvement activities that included a data review and action plan feedback that was done by staff at their August 28th half day professional development. She explained that a new department minutes form with an academic focus will be utilized this year to assist the Building Leadership Team manage their Action Plans.

Mrs. Knight shared several things going on in the classroom, including a very successful and well attended Open House held September 15th, with a new format. She also informed the Board of athletic activities taking place and shared that LMS had to implement a cut policy this year due to budget constraints. Mrs. Knight praised Mr. Dahl and the coaches for the excellent job they did handling this new policy. She also shared some important upcoming dates including the first home volleyball game scheduled for September 28th and that November 6th is their Coug Card Party.

Lakewood High School: Dale Leach shared with the Board that the enrollment at LHS for September was 815. He also mentioned that the Running Start and Sno-Isle Skills Center student enrollment was higher than in the past and that they will be researching to determine if there is a reason for this increase.

Mr. Leach informed the Board that the LHS Open House is scheduled for September 22nd at 6:30 p.m. and that the College and Career Fair will be held prior to the open house at 5:30 p.m. He further stated that there are 20 booths confirmed for the Career Fair, representing a good cross section of post secondary opportunities. During the College and Career Fair Cassie Forsell will present a Cougar Path information seminar for parents of seniors in the theater and a financial aid presentation is also scheduled.

Mr. Leach shared with the Board that on the August 31st LID day the high school staff focused on reviewing their WASL data and discussions on student engagement. He informed the Board that the first Cougar Path Day is scheduled for October 1st with various activities scheduled for each class. He also reported the number of participants for all fall sports and gave an update on the records for each sport. He shared that the annual Hole in the Wall Cross Country Invitational is scheduled for October 10th and that Coaches Sowards and Murray have reported over 1000 runners have registered. Mr. Leach also stated that Ms. Winsor is currently holding auditions for the fall play, Mousetrap, which is scheduled for November 13, 14, 20, and 21, 2009.

b) Student Reports

Student Representative Jennifer Mack shared that she and Jessica Spears met with Dr. Haddock last week and they went over their roles as Student Representative to the Board. They also discussed projects that they might want to look at completing over the course of the year. Jennifer stated that she and Jessica have decided they would like to continue the recycling project that was started last year and implement a recycling program this year. She reviewed the steps that they plan on following to accomplish this task.

Jessica Spears informed the Board that she and Jennifer have made it a goal to build a better link between themselves and the younger students in the district. They plan on attending the ASB meetings held at the other schools and being an advocate for all students. She also mentioned that they would like to see a connection again between the high school athletes and the younger students that existed with the Cougar Buddy Program.

c) Director of Learning Support Services Report

None

d) Ex Director of Instructional Programs Report

Dr. Anderegg shared with the Board several things going on in the district including the Lesson Labs for the elementary teachers through the University of Washington. A couple of the lessons were specific to implementing new math curriculum and were very valuable to our teachers. She stated that secondary teachers would also be receiving this training during the course of the year.

Dr. Anderegg informed the Board that progress has been made on setting up the new Board Room, thanks to the help of Bruce Camp and his staff. She shared that the room should be empty and ready to paint shortly and work is underway to furnish and equip the room. The room will double as another Tech Training room.

Dr. Anderegg stated that another session of Digital Storytelling with Dr. Jason Ohler has been scheduled for staff on September 25th and 26th. At least 30 people have signed up to attend. She also shared that the Technology Committee is scheduled to meet on September 24th and reviewed some of the priorities established for this year including infrastructure work to alleviate some of the bottlenecks on the network, wireless options, updating staff machines, and the installation of 20 Level 3 stations.

e) Executive Director of HR & Administrative Services Report
None

f) Financial Report
Mrs. Dowd reported although the fiscal year ended August 31, there are still payments that need to be made through November and that the final closeout of the 2008-09 fiscal year would not be complete until after that time. She also reported that the fund balance at the end of August was at 1.94%.

g) Superintendent Report
Dr. Haddock informed the Board of a road closure that will take place September 21-28th on SR 531 near 172nd Street NW to remove the existing pipe culvert at Cougar Creek and replace it with a concrete box culver. He shared that our transportation department has been proactive in notifying parents of possible route adjustments.

Dr. Haddock reported that the September enrollment was up a bit, 2520 students from 2492 in May. He further shared that the September count was up about 58 students from budgeted figures. He reviewed a breakdown of the student enrollment by grades and stated that the district will be completing a more comprehensive study of the student enrollment, taking into consideration students we are serving from other districts.

Dr. Haddock distributed handouts on House Bill 2261: Basic Education Funding and shared that he is in the process of attending building meetings to make staff aware of this bill and its impact on schools.

7. BOARD REPORTS/AGENDA REQUESTS

a) The Board Event Calendar was reviewed and Dr. Haddock shared that the Regional WSSDA meeting is scheduled for October 1st in Bellingham.

Discussion took place regarding the Board Event Calendar.

8. UNFINISHED BUSINESS

a) Study and Survey of Existing Facilities

Dr. Haddock stated that although a preliminary overview of the components and requirements for conducting a Study and Survey of Existing Facilities was presented at the August 5th Board meeting, after further consideration it would appear to be more prudent to initiate the Study & Survey in the fall of 2010. He further explained the rationale for this delay and introduced Fred Owyen who shared additional information that validated this request to delay a Study and Survey this year and commence the study in the fall of 2010.

A discussion took place that included discussion on updating the Growth Management Plan and Capital Facilities Plan.

Director Phillips made a motion to approve the delay of the Study and Survey of Existing Facilities until the fall of 2010.

The motion carried 3-0.

9. NEW BUSINESS

a) Out of State Travel - Staff

Dr. Haddock presented a request for out of state travel for LHS teacher, Mike Fellows, to attend the National Association of Biology Teachers National Conference in Denver, Colorado November 11-14, 2009. Dr. Haddock shared that Mr. Fellows was selected as the 2009 Outstanding Biology Teacher for the State of Washington and that he will be recognized at this conference and that fees associated with this travel request will be covered by budgeted funds.

President Escalante and Vice President Phillips presented Mr. Fellows with a plaque from the National Association of Biology Teachers.

Director Jensen moved for approval of the Out of State Travel for Mr. Fellows.

The motion passed 3-0.

10. POLICY REVIEW

a) Policy #3451 (Previously 3490) – Hiring and Employment of Retired School Employees (first reading)

Dr. Mack presented the above mentioned policy for first reading explaining that this policy was simply being renumbered to more closely align with the district's board policy numbering system.

A discussion took place.

