

LAKWOOD SCHOOL DISTRICT NO. 306

P.O. Box 220 • North Lakewood, WA 98259-0220 • Snohomish County • (360) 652-4500

CLASSIFIED POSITION ANNOUNCEMENT

LAKWOOD SCHOOL DISTRICT MAINTENANCE LEAVE OF ABSENCE

POSTING: 2009/2010-52

Announcement Date: 10/28/09
Screening Date: 11/04/09
Responsible To: Facilities Supervisor

Description of Position: This position is for a leave of absence replacement maintenance worker who will work from the date of hire through January 8, 2010. The successful candidate will perform a wide range of repairs to various school facilities, buildings and grounds. The maintenance worker will work on electrical and mechanical devices used within the district, fans, heaters, toilets, sinks, sewer and water lines, HVAC, heat ducts, etc. The maintenance worker will carry out such functions as welding, painting, glass repair, furniture repair, masonry repair, plumbing, etc. The maintenance worker will also assist the Facilities Supervisor in diagnosing and repairing unique problems such as stopped sewer, clogged heat ducts, etc. This assignment may be altered as deemed necessary by the hiring supervisor.

Minimum Competencies Required:

- Two years experience or training involving general maintenance of buildings and grounds
- Ability to diagnose the cause of maintenance related problems
- Ability to perform heavy outside work in all types of weather
- Able to use testing equipment to help determine the cause of malfunctions
- Ability to help the Facilities Supervisor develop materials lists to effect repairs
- Able to use proper tools in effecting repair to buildings and grounds, equipment, furniture, and mechanical/electrical devices
- Possession of a valid Washington State Driver's License
- Able to work productively
- Ability to work independently
- Ability to work well with others
- Must be able to work independently and from written directions
- Must be organized
- Ability to practice ethical and professional standards of conduct, including the requirements of confidentiality
- Possession of, or willing to obtain appropriate work-related endorsements, certificates, etc, as needed

Days/Hours Worked Per Week: 8.0 hours per day
Days Worked Per Year: Date of hire through January 8, 2010
Wage Rate: \$15.99-\$20.75 (Per PSE Bargaining Agreement for Maintenance)
Benefits: Per PSE Collective Bargaining Agreement
Probationary Period: Per PSE Agreement - Up to 60 working days

APPLICATION PROCEDURES:

IN-DISTRICT APPLICANTS (within job title)

1. Letter of interest to include:
 - Posting number
 - Specify how you meet the desired qualifications

IN-DISTRICT (outside of the job title) OR OUT OF DISTRICT APPLICANTS

1. Classified District Application
2. Letter of interest to include:
 - Posting number
 - Specify how you meet the desired qualifications
3. Letters of References (3)

Apply to: Dawn Arrington, Human Resource Officer
Lakewood School District No. 306
P.O. Box 220
North Lakewood, WA 98259
Phone: (360) 652-4501 ext. 1011
www.lwsd.wednet.edu

FAX: (360) 652-4509

Immigration Reform and Control Act Requirement: The recommended applicant, if not a current employee, will be required to complete an INS I-9 form and must provide proof of employment eligibility.

Disclosure Statement and Background Check: Pursuant to Chapter 43.43, Washington Laws of 1990, the recommended applicant will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check, based on fingerprints and at employee expense, will be requested from the FBI and Washington State Patrol. Employment status is contingent on verification of background check clearances.

Job Sharing: Per School Board Policy, #3550, the District will accept applications from individuals wishing to share a position.

Nondiscrimination: The Lakewood School Dist. #306 is an Affirmative Action Equal Opportunity Employer. Lakewood School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, creed, color, national origin, gender, sexual orientation, marital status, age, or disabilities. This holds true for all students who are interested in participating in educational programs and /or extracurricular school activities. Inquires regarding compliance and/or grievance procedures may be directed to the school district's title IX/RCW 28A.640 Officer and/or Section 504/ADA Coordinator : Dr. Michael Mack, Executive Director of Human Resources and Administrative Services, Lakewood School District #306 - 17110 16th Dr. N.E., Marysville WA 98271. (360) 652-4500