

LAKWOOD SCHOOL DISTRICT NO. 306

P.O. Box 220 • North Lakewood, WA 98259-0220 • Snohomish County • (360) 652-4500

CERTIFIED POSITION ANNOUNCEMENT

LAKWOOD SCHOOL DISTRICT TOSA -TECHNOLOGY .5 FTE

POSTING: 2009/2010-47

Announcement Date: October 19, 2009
Applications Due By: October 27, 2009
Responsible To: Executive Director of Instructional Programs

Description of Position: The Lakewood School District is seeking qualified applicants for a .5 FTE Technology Teacher on Special Assignment (TOSA) position. This .5 FTE position will be specializing at the secondary level and will provide assistance to classroom teachers in integrating technology into classroom instruction. Additional responsibilities include training and testing staff for technology competencies and administer the Technology Competencies program. The TOSA will be expected to be available in the district training lab in addition to the other duties described above. These sessions will be held before, during, and after school hours and may include some Saturdays.

Minimum Competencies Required:

- Washington State Teaching Certificate with appropriate endorsement(s)
- Demonstrated understanding of Washington's Essential Academic Learning Requirements and Washington Assessment of research-based instructional strategies and assessment practices that support effective instruction for diverse learners
- Demonstrated successful leadership skills in school reform and/or best educational practices
- Demonstrated ability to establish and maintain excellent working relationships with students, teachers, administrators, support personnel, and community members in a multicultural community
- Demonstrated organizational skills and commitment to follow through on tasks
- Demonstrated ability to communicate both orally and in writing

Preferred Competencies:

- Five years classroom teaching experience preferred
- Evidence of positive human relations skills, and excellent communication and organizational skills
- Recent successful experience in training adults and students in the area of technology integration
- Evidence of training and/or instructing educators to demonstrate technology lessons, effective instruction, and model classroom assessment practices
- Knowledge and use of appropriate assessment and evaluation tools
- Recent successful experience and/or training using research-based science materials
- Recent successful experience working with educators to demonstrate technology-rich lessons, mentor or coach teachers on effective instruction, or model classroom assessment practices

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Preferred Competencies:

- Ability to provide opportunities for individual and small groups
- Enthusiasm, flexibility, self-confidence, and dedication
- Able to work effectively as a member of a school district team

Duties and Responsibilities:

- Work with K-12 teachers to develop instructional materials and strategies that seamlessly integrate technology into the classroom
- Provide instruction, assistance, and remediation to assist staff in meeting technology competencies
- Test staff for technology competencies
- Provide continuing program development of level 1, level 2, and level 3 technology competencies
- Maintain staff testing records
- Maintain training lab hardware and software in coordination with the district Information System Manager
- Build and maintain relationships with teachers and administrators for the improvement of instruction and student achievement in technology
- Complete other duties as assigned based on training, experience, and district need
- Performs other duties and responsibilities as assigned

Application Procedures: Current employees should submit a letter indicating interest in the position; include the position's posting number, why you are applying for this position, and how you meet the requirements. Current employees do not need to submit the information listed below.

Applicants must submit the following information to the Human Resources Office.

- Letter of application indicating interest
- Completed district application
- Complete resume of personal history, education, experience and references
- Placement file
- Transcripts (copies acceptable)
- Copy of Washington State teaching certificate or evidence of eligibility.

Applicants will be screened and candidates selected for interviews based upon preparation, experience and references. Apply to:

Dawn Arrington, Human Resource Officer

Lakewood School District No. 306

P.O. Box 220

North Lakewood, WA 98259

Phone: (360) 652-4501 ext. 1011

FAX: (360) 652-4509

www.lwsd.wednet.edu

Immigration Reform and Control Act Requirement: The recommended applicant, if not a current employee, will be required to complete an INS I-9 form and must provide proof of employment eligibility.

Disclosure Statement and Background Check: Pursuant to Chapter 43.43, Washington Laws of 1990, the recommended applicant will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check, based on fingerprints and at employee expense, will be requested from the FBI and Washington State Patrol. Employment status is contingent on verification of background check clearances.

Job Sharing: Per School Board Policy, #3550, the District will accept applications from individuals wishing to share a position.

Nondiscrimination: The Lakewood School Dist. #306 is an Affirmative Action Equal Opportunity Employer. Lakewood School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, creed, color, national origin, gender, sexual orientation, marital status, age, or disabilities. This holds true for all students who are interested in participating in educational programs and /or extracurricular school activities. Inquires regarding compliance an/or grievance procedures may be directed to the school district's title IX/RCW 28A.640 Officer and/or Section 504/ADA Coordinator : Dr. Michael Mack, Executive Director of Human Resources and Administrative Services, Lakewood School District #306 - 17110 16th Dr. N.E., Marysville WA 98271. (360) 652-4500